

**JOB TITLE:** Laser Marking Technician

**DEPARTMENT:** Quality

**SUPERVISOR:** Quality Supervisor

**STATUS:** Non-exempt

**SUMMARY:** The Laser Marking Technician has mastered the responsibilities of a Quality Inspector level I and is specifically responsible for the Laser Marking machine. They are also responsible for the training and oversight of employees in their area of expertise.

**RESPONSIBILITIES:**

- Perform Laser Marking processes
- Perform programming for Laser Marking
- Train employees in job related responsibilities as business needs require
- Follow Finishing Processes & work instructions
- Follow Non-conformance processes
- Follow all Quality Assurance processes and instructions
- Assist in other departments as designated by QA Supervisor
- Visually inspect product for defects using scope
- Deburr production parts as required
- Perform tumbling processes
- Perform polishing processes
- Perform ultrasonic cleaning process
- Perform Passivation processes
- Performs inspections and checks
- Comply with all ISO/ QMS and Safety requirements
- Other duties as qualified and/or assigned

**QUALIFICATION/REQUIREMENTS:**

- Self motivated, responsible, dependable and punctual
- Proven Quality Inspector Level I skills
- Positive attitude & willingness to learn
- Ability to follow detailed instructions
- Ability to work overtime when mandated
- Physical requirements – ability to sit for 8-12 hours with allocated breaks; Lift up to 30 lbs on occasion: squat, kneel, reach above shoulder level, and lift from high/low positions occasionally. Regular use of hand for simple grasping, twisting, pushing and pulling, writing and/or typing. Vision correctable to 20/20.

**EDUCATION/TRAINING/EXPERIENCE**

- High school diploma, GED or graduation from certified technical school.
- 1 to 3 years of related experience preferred
- Must have working command of the English language, and be able to communicate orally and in writing (basic oral instructions, simple written memos and instructions).
- Competent with addition, subtraction, multiplication, division, and basic geometry
- Competent with Computers, experience with graphics programs a plus
- Experience with blueprints a plus
- Experience with precision measuring equipment a plus

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