Curriculum Developer

Position Overview: Develop curriculum for manufacturing-based courses

Organization: Aerospace Joint Apprenticeship Committee (AJAC)

Location Address: 8605 South 212th St., Kent, WA 98031

Position Type: Contract

Compensation: $40.00 - $45.00/hour (Competitive compensation based on experience and qualifications)

Procurement Contact Person: Curriculum Manager

Background:

AJAC is a statewide, nonprofit 501(c)(3) aerospace and advanced manufacturing registered apprenticeship program, whose vision is to produce the most highly skilled and trained aerospace and manufacturing craftspeople in the world, ensuring that the art of the skilled trades is not lost. AJAC's mission is to provide exceptional and responsive apprenticeships, innovative supporting signature training programs with cutting-edge curriculum, and highly effective trade's trainers. AJAC offers a method for transferring the breadth and depth of knowledge and skills between generations of the workforce, thus promoting the value of contributing to the next generation.

AJAC partners with eight WA state community colleges and over 200 local manufacturing employers to provide apprenticeship training to nearly 400 apprentices across the state. Over the past seven years, AJAC and its advisory committee have developed and implemented the following registered apprenticeship programs based on employer and industry need:

- Aircraft Mechanic Airframe
- CNC Programmer
- Industrial Machine Operator
- Industrial Maintenance/Automation Technician
- Machinist
- Machinist (Aircraft-Oriented)
- Maintenance /Automation Technician (Youth)
- Precision Metal Fabricator
- Plastic Process Technician
- Production Technician (Youth)
- Tool and Die Maker

A mission of AJAC is to train apprentices without discrimination based on race, sex, color, religion, national origin, age, disability, veteran status, sexual orientation, gender identity, or as otherwise specified by law. AJAC also encourages women, minorities, and veterans to apply with their employer.

Project Goals and Scope of Services:

AJAC is seeking one or more experienced and creative curriculum developers starting in January, 2021. Each remote, contract position is short-term, project-based, and will require meetings with subject matter experts (SMEs) and AJAC staff.

Each position includes but may not be limited to the following tasks:

- Research and recommend appropriate textbooks for courses.
- Facilitate communications with SMEs and conduct other research to develop or enhance instructional content.
- Use feedback from AJAC staff, SMEs, and instructors to create course curriculum that is relevant, accurate, engaging, and includes best practices in curriculum design.
- Collaborate with AJAC staff and SMEs to identify learning outcomes for new courses.
- Ensure learning objectives for each course are addressed and assessed in the lessons.
- Develop activities relevant to the workplace that help students learn course content.
- Differentiate instructional content or delivery methods for different classroom environments or learners.

Selection Schedule:

Each position is open until filled, but priority will be given to submissions received by Friday, January 22nd.

Elements of Proposal:

Please e-mail the following to lcampbell@ajactraining.org and reference **Curriculum Developer** in the subject line:

- An updated resume
- 1-2 samples of curriculum you have developed

Evaluation Criteria:

The successful respondent will have:

- Experience teaching and/or developing curriculum
- Strong written, presentation, and interpersonal communication skills
- An advanced ability to write with attention to detail and presentation as well as copy edit work
- Strong project management skills and the ability to reliably meet deadlines